

This document establishes expectations for graduate students about communicating with faculty, administrators, and staff as well as coursework, teaching, and research obligations.

**Expectations for Advising and Career Development**

*Role of Advisor:* A critical component of graduate education is working with an advisor related to (a) coursework and degree progress, (b) research/teaching obligations, and (c) career goals/expectations. Your advisor is a resource on these matters, and you should work collaboratively with them throughout your time in the department. Your advisor, along with the department chair, director of graduate studies, faculty instructors, and course supervisors, are also supervisory contacts who evaluate your program performance (in coursework, teaching, research, service, and degree progress).

*Communication with Advisor/Committee:* Set expectations with your advisor about an appropriate level of advising communication via email and/or in-person/virtual (e.g. once a semester, once a month, once a week.). In addition, talk with your advisor about general timelines for submitting and

## **Coursework Expectations**