

# Request to Waive Summer Enrollment Requirement

Name \_\_\_\_\_ USFID Number \_\_\_\_\_

Phone \_\_\_\_\_

All students entering USF with fewer than 60 semester hours of credit are required to earn at least nine semester hours of credit prior to graduation by attending one or more Summer terms offered by USF or any one of the State University System of Florida institutions. The University may waive the application of this rule in cases of unusual hardship.

Submit this form the term in which you anticipate graduating.

Term applied to graduate:
<input type="checkbox"/> Fall 20____
<input type="checkbox"/> Spring 20____
<input type="checkbox"/> Summer 20____

Number of hours to waive:
<input type="checkbox"/> 3 <input type="checkbox"/> 6
<input type="checkbox"/> 9 <input type="checkbox"/> Other ____

Please check the appropriate box below and provide appropriate documentation as needed:

- I completed a summer internship/employment. Submit documentation from the internship/employer on official stationery, that states you were engaged in seasonal employment and hired only during the Summer term.
- My program does not offer courses during the summer. Submit documentation from your academic advisor in college indicating courses were unavailable to you during the Summer term for your major specific courses or general education courses.
- I experienced personal or financial hardship. Submit detailed explanatory statement in the text box below or attached to this form with any appropriate documentation that demonstrates extenuating circumstances.

I hereby certify that the information submitted for this petition is true and accurate to the best of my knowledge.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

## FOR OFFICE USE ONLY

Decision:

Approved

Denied

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date